**CHIEF LOCAL ELECTED OFFICALS MEETING**

Friday, May 13, 2022

Immediately following the NWPA Job Connect Meeting

Microsoft Teams: Use calendar link or call in: (724) 761-2341 Passcode: 873 766 519#

**AGENDA**

1. Meeting will be RECORDED

2. Welcome/Roll Call/Visitor Recognition, Commissioner Bob Snyder, Chair

3. Public Comment , Commissioner Bob Snyder, Chair

4. Post Agenda In The Chat, Nichole Kellar

5. Consent Agenda

a. Policies Update: WIOA Eligibility Policy Update

b. Fiscal Oversight and Reporting

c. Minutes: March 11, 2022 and April 18, 2022

d. Random Sample Audit Request PASSED: Provided source documentation for random sample draw testing

6. Review of Previous Action Items:

-Title I contract: The Statement of Work is being constructed and we will have the contract for approval shortly

7. Committee Reports

8. Fiscal Items, Diona Brick (Vote on Each Individually)

a. Fiscal Report, (Vote)

b. Equus proposed budget for Title I (No vote)

c. Equus proposed budget for Operator (No vote)

i. PY 2021

ii. PY 2022

d. Profit Margin On Title I Contract for PY22 Not To Exceed 8.5%, Lisa and Diona, (Vote)

-Cannot be above 10%

-Previously held at 8.5%

e. Other Items of Note

9. Continue to Exclude Operator Pay For Performance For PY22 Contract, Lisa and Diona (Vote)

10. Exclude Title I Pay For Performance For PY22, Lisa and Diona (Vote)

11. Approve the Title I Statement of Work for the PY22 Contract, Lisa (Vote)

-Allow Executive Director to Finalize the SOW

12. Allow the ad hoc Statement of Work/Pay For Performance Committee to approve and apply to the contract the Operator Statement of Work for the Operator PY22 Contract, Lisa (Vote)

-Allow Executive Director to Finalize the SOW

13. De-Obligating Funds, Lisa Miller, Diona Brick

a. IP Manufacturing funds are being/have been de-obligated

b. Funds For National Emergency Grant Dislocated

-These will likely be fully spent down

-Two people entered employment recently through this

c. RRAA Money Update

-Approved modification

-Cannot spend on carpet, therefore won’t need chair mats

-Received some caution about website spend

-Will have to de-obligate some of the funds that were in the modification

14. Membership Items, Lisa Miller

-Two Small Business Member Openings Being Explored With Erie

-Possible Change In One Small Business Designation

-Resignation of Hope Lineman, Higher Education, Clarion (required category) VOTE

-Optional Category: Youth, Junior Achievement, Erin Sekerak Term Ending June 30

-Discussion About Membership Plan For 2024 Terms Ending

15. Update on In School Youth Plan, Julie Price

16. Proposed Meeting Schedule For PY22, Nichole Kellar, Vote

17. Ad hoc Group Re: Education, Business and HPO, Carrie Symes

-Update: Educator meeting is April 29

-Meeting after that will be for businesses, talking to Chambers and Business Solutions

-Draft HPO List, Summary of HPO changes

18. Workforce Development Discussion Item: Data Point Definitions and Reports, Lisa

19. Monitoring Review

-Q3 Title I Files, Julie

-Title I Q3 SOW and Pay FP Performance Summary, Lisa

-Operator Q3 Operator Summary, Lisa

-Quarterly Reports: Standing item (no new report received at this time)

20. New Partner MOU coming

-Revised MOU Signatures Nearly Complete

-Updated IFA/Operator Budget At The State For Approval

-Once It Is Returned, The Approved New MOU Will Go Out To Partners For Signatures

21. Common Measures Review, 50%, Julie Price

22. Mobile Services Evaluation/Modeling coming soon to NWPA

23. Business Services Evaluation RFP process is underway at the commonwealth

24. Other Business

-HPO: See Carrie For Petition Process

-SOFI

-Prevailing wage

25. Executive Session As Needed

26. Adjourn

ITEMS IN BOLD REQUIRE A VOTE

Resources: Acronym List • Conflict of Interest Info • Abstention/Conflict of Interest Form • ETPL • HPO

Attendance • NWPA Job Connect Staff Report • Operator • Rapid Response • Title I

Most Recent Common Measures Performance Report • Revised IFA

***Next Board Meeting: Friday, July 8, 2022***